

American Board of Medical Specialties

Candidate Rules Agreement

1. No personal items are allowed into the testing room including (but not limited to) cellular phones, cameras, recording devices, interactive aids, hand-held computers/personal digital assistants (PDAs) or other electronic devices, pagers, beepers, watches, wallets, purses, suitcases, briefcases, backpacks, spectacle cases, coats, study materials, books, notes, scratch papers and other writing instruments. All personal items must be stored in a locker. The test center will not be responsible for lost, stolen or misplaced personal items.
2. The test administrator will provide you with an erasable noteboard booklet and pen before you enter the testing room. You may not remove these items from the testing room at any time during the exam, and you must return all items to the test administrator after the exam.
3. You may not write on the erasable noteboard booklet until after the exam has been started. If you need a new noteboard booklet during the exam, raise your hand and the test administrator will assist you.
4. Earplugs are available upon request. If you would like to receive earplugs to use during the exam, please ask the test administrator for them.
5. The test administrator will log you into your assigned workstation. Double check your name and exam with the test administrator to be sure you are taking the correct exam.
6. Please remain in your assigned seat. Eating, drinking, smoking, chewing gum, making noise or behaving in a manner that creates a disturbance for other candidates is prohibited during the exam.
7. To ensure a high level of security throughout your testing experience, you will be monitored at all times. Both audio and video will be recorded.
8. You will be escorted in and out of the testing room at all times . Please do not leave or enter the testing room unless you are accompanied by a test administrator.
9. Scheduled break periods may occur during your exam. Taking scheduled breaks is optional. Instructions will appear on your computer screen at the appropriate time and will tell you the time available for the break. To take advantage of the break, raise your hand to get the attention of the test administrator to be escorted from the testing room. If you exceed the allotted break time, time will automatically be deducted from the next section of the exam. You can decline a break and immediately begin the next examination session.
10. Unscheduled breaks are discouraged and should be used infrequently; however, should you need an unscheduled break, raise your hand to get the attention of the test administrator. The test administrator will provide you with a yellow lanyard that you are required to wear while on an unscheduled break and escort you from the test room as described at point 8. You may not access study materials, cellular phones or any other electronic devices from your locker during an unscheduled break. Should you require an unscheduled break it should be short in length. Long or frequent unscheduled breaks will be reported and subject to further investigation. You may not leave the test center. The exam clock will not stop while you are away.
11. You must leave the testing room for all breaks . When you leave the testing room, you will have your palm vein scan captured, and you will have your palm vein scan captured again before you re-enter the testing room. You will not be allowed to take a break during the tutorial at the beginning of the exam.
12. If you have questions or concerns at any time during the exam, raise your hand and the test administrator will assist you as long as other candidates are not disturbed. The test administrator will not answer exam-specific questions.
13. If you experience hardware or software problems or distractions that affect your ability to take the exam, notify the test administrator immediately by raising your hand. Please wait in the testing room unless you are instructed by a test administrator that you can leave.
14. After you finish the exam, you will be asked to complete an optional onscreen survey. After completing the survey, raise your hand. The test administrator will come to your workstation and ensure your exam has ended properly. You must return the erasable noteboard and pen to the test administrator. Do not leave these items at your testing workstation. You will have your palm vein scan captured when you leave the testing room.

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| 15. Exam data is automatically encrypted and transferred electronically to a secured facility. From there, it is forwarded to ABMS and your testing program provides exam results to candidates by mail. The test center does not have access to the exam data or score. |
| 16. If you have questions about the exam, please contact your testing program. |
| 17. If you do not follow the above rules, tamper with the computer or are suspected of cheating, appropriate action will be taken. This may include invalidation of your exam results. |

Candidate Statement: *By providing a digital signature, I give Pearson VUE my explicit consent to retain and transmit my personal data and test responses to Pearson VUE and to the testing program (either of which may be outside of the country in which I am testing). I understand the information provided above and agree to follow the Rules. If I do not follow the Rules, or I am suspected of cheating or tampering with the computer, this will be reported to Pearson VUE and the testing program, my exam may be invalidated, the testing program may take other action such as decertifying me, and I will not be refunded my exam fee.*